

Expense Report for Charlie Taylor: January 2024

Business Expenses

Non-Mileage Expenses

Date	Expense Type	Other Information	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
17-Jan-2024	Day Subsistence - more than 5 miles	Attended STHF at Heathrow	<input checked="" type="checkbox"/>	<input type="checkbox"/>	4.25
25-Jan-2024	Day Subsistence - more than 5 miles	Attended Whatton prison inspection	<input checked="" type="checkbox"/>	<input type="checkbox"/>	9.30
Total					13.55

Mileage Expenses

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Start Date	End Date	Expense Type	Other Information	Total Miles	Mileage Rate	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
31-Jan-2024	31-Jan-2024	Home To Work Mileage	Attended HMP Whatton inspection	133.4(Mil...	0.45	<input type="checkbox"/>		60.03
Total								60.03