

Expense Report for Charlie Taylor: October 2023

Non-Mileage Expenses

| Date | Receipt Amount | Expense Type | Other Information | Original Receipt Required | Receipt Missing | Reimbursable Amount (GBP) |
|--------------|----------------|---|---|-------------------------------------|--------------------------|---------------------------|
| 04-Oct-2023 | 21.00 GBP | Overnight Subsistence - more than 5 miles | Dovegate Inspection. Member of HMIP Unit therefore receipts are not currently required for subsistence. Claims can be based upon period of time away (without receipts) opposed to receipted amounts up to daily limits. refer to Sian Goundiam | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 21.00 |
| 10-Oct-2023 | 4.25 GBP | Day Subsistence - more than 5 miles | Attended PGA Conference | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 4.25 |
| 10-Oct-2023 | 15.00 GBP | Other Travel - General | Taxi required due to limited transport available | <input type="checkbox"/> | <input type="checkbox"/> | 15.00 |
| 10-Oct-2023 | 15.00 GBP | Other Travel - General | Taxi required due to limited transport available | <input type="checkbox"/> | <input type="checkbox"/> | 15.00 |
| 11-Oct-2023 | 21.00 GBP | Overnight Subsistence - more than 5 miles | Bure Inspection. Member of HMIP Unit therefore receipts are not currently required for subsistence. Claims can be based upon period of time away (without receipts), as opposed to receipted amounts up to daily limits. refer to Sian Goundiam. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 21.00 |
| 18-Oct-2023 | 21.00 GBP | Overnight Subsistence - more than 5 miles | Ashfield Inspection- Member of HMIP Unit, and therefore receipts are not currently required for subsistence. Claims can be based upon period of time away (without receipts), as opposed to receipted amounts up to daily limits – please refer | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 21.00 |
| 25-Oct-2023 | 4.25 GBP | Day Subsistence - more than 5 miles | Travelled to visit Littlehey Prison | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 4.25 |
| 31-Oct-2023 | 21.00 GBP | Overnight Subsistence - more than 5 miles | Northern Ireland Inspection. Member of HMIP Unit & receipts are not currently required for subsistence. Claims can be based upon period of time away (without receipts), as opposed to receipted amounts up to daily limits. Refer to Sian Goundiam | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 21.00 |
| Total | | | | | | 122.50 |

Mileage Expenses

| Start Date | End Date | Expense Type | Other Information | Total Miles | Mileage Rate | Original Receipt Required | Receipt Missing | Reimbursable Amount (GBP) |
|-------------|-------------|-----------------|--|-------------|--------------|---------------------------|-----------------|---------------------------|
| 18-Oct-2023 | 18-Oct-2023 | General Mileage | Travelled from home address to Ashfield prison for an inspection | 98.3(Mil... | 0.45 | <input type="checkbox"/> | | 44.24 |
| 19-Oct-2023 | 19-Oct-2023 | General Mileage | Travelled from Ashfield prison for an inspection to home address | 98.3(Mil... | 0.45 | <input type="checkbox"/> | | 44.24 |
| Total | | | | | | | | 88.48 |