



Staff survey methodology and results

HMYOI Cookham Wood

April 2023

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Staff survey methodology

A survey of staff is carried out at the start of every inspection, the results of which contribute to the evidence base for the inspection.

HMI Prisons researchers developed an online questionnaire consisting of structured questions exploring the experience of staff in the establishment. There are also four open questions which allow staff to describe their experiences and tell inspectors anything else they think is important. These comments are not published or shared with the establishment.

Distribution

HMI Prisons researchers provide a link to the survey embedded in a covering email. The covering email explains the purpose of the survey, that participation is voluntary and gives assurances about confidentiality and anonymity, enabling staff to give their informed consent to participate. This email is sent to the establishment with a request that it is forwarded to all staff working at the establishment; an HMI Prisons researcher is copied into this email to provide assurance. Additionally, researchers distribute postcards to wing offices for the attention of staff about details of the online survey which included the link.

Survey response

The survey was sent to 359 email addresses at HMYOI Cookham Wood. Staff were given seven days to complete the survey. We received a total of 46 completed questionnaires.

We cannot be sure that every member of staff working at the establishment received the email. Furthermore, because the online survey is set up to enable multiple responses from a single device (to facilitate participation by those who share computers), it is possible that individuals may have completed the questionnaire more than once. It is therefore not possible to provide an accurate response rate.

Full survey results

The full survey results for staff at HMYOI Cookham Wood provide a breakdown of responses for only the structured questions. Percentages have been rounded and therefore may not add up to 100%.

The full inspection report is available on our website at:
<https://www.justiceinspectorates.gov.uk/hmiprison/inspections/>

Staff survey

Q1 Please tick the option which most closely matches your role:

Frontline operational staff	31 (67%)
Operational manager	8 (17%)
Health care staff.....	1 (2%)
Education, skills and work staff.....	2 (4%)
Administrative staff.....	1 (2%)
Other staff	3 (7%)

Staff well-being

Q2 How well is the establishment supporting staff well-being?

Very well	0 (0%)
Quite well	4 (9%)
Neither well nor poorly	10 (22%)
Quite poorly.....	11 (24%)
Very poorly.....	21 (46%)

Q3 How would you describe your morale at work:

Very high.....	0 (0%)
High.....	3 (7%)
Neither high nor low	5 (11%)
Low	12 (26%)
Very low	26 (57%)

Prisoner well-being

Q4 Please indicate to what extent you agree or disagree with the following statements:

	Strongly agree	Somewhat agree	Somewhat disagree	Strongly disagree	Don't know
Reasonable steps are being taken to keep prisoners safe	11 (24%)	16 (35%)	8 (17%)	11 (24%)	0 (0%)
Prisoners are having enough time out of their cells	9 (20%)	15 (33%)	6 (13%)	13 (28%)	3 (7%)

Leadership in this establishment

Q5 How clearly are the top priorities of this establishment communicated to you?

Very clearly	3 (7%)
Quite clearly	9 (20%)
Not very clearly	14 (30%)
Not at all clearly.....	10 (22%)
I don't know the top priorities	10 (22%)

Q5a	To what extent do you agree or disagree with this establishment's priorities?					
	Strongly agree.....	2	(6%)			
	Somewhat agree.....	5	(14%)			
	Somewhat disagree.....	13	(36%)			
	Strongly disagree.....	14	(39%)			
	Don't know.....	2	(6%)			
Q6	Please indicate to what extent you agree or disagree that your knowledge and skills are sufficient to do your job well (e.g. training and development opportunities):					
	Strongly agree.....	9	(20%)			
	Somewhat agree.....	26	(57%)			
	Somewhat disagree.....	9	(20%)			
	Strongly disagree.....	2	(4%)			
Q7	How often do you meet with someone (a manager or mentor) to discuss how you are progressing in your role?					
	About once a month.....	9	(20%)			
	Approximately once every three months.....	1	(2%)			
	Approximately twice a year.....	3	(7%)			
	Once a year or less.....	14	(30%)			
	I have not had the opportunity to meet with someone.....	19	(41%)			
Q8	Please rate the quality of support you receive from your line manager:					
	Very good.....	7	(16%)			
	Good.....	16	(36%)			
	Neither good nor poor.....	8	(18%)			
	Poor.....	10	(22%)			
	Very poor.....	4	(9%)			
Q9	Please use the scale to rate the following statements:					
		Always	Often	Occasionally	Never	Don't know
	Governors/directors and senior managers in this establishment are approachable (e.g. they take time to listen)	3 (7%)	8 (17%)	21 (46%)	12 (26%)	2 (4%)
	Governors/directors and senior managers in this establishment acknowledge and celebrate good work	0 (0%)	8 (17%)	18 (39%)	18 (39%)	2 (4%)
	Governors/directors and senior managers set high standards of behaviour for staff	2 (4%)	9 (20%)	24 (53%)	9 (20%)	1 (2%)
	Governors/directors and senior managers challenge poor behaviour by staff	3 (7%)	10 (22%)	22 (48%)	8 (17%)	3 (7%)

Raising concerns

Q10	Do you know what the formal procedure is to raise concerns (whistleblowing) in this establishment?	
	Yes.....	27 (59%)
	No.....	19 (41%)

Q11	Have you formally raised concerns about this establishment?	
	Yes.....	5 (11%)
	No	41 (89%)
Q12	Would you formally raise concerns if you had any?	
	Yes.....	25 (61%)
	No	5 (12%)
	Don't know	11 (27%)
Q14	Who or what organisation did you raise your concern to? (Please select more than one if relevant)	
	A colleague	2
	A manager	4
	Human resources.....	0
	Ofsted or Estyn	0
	Care Quality Commission or Healthcare Inspectorate Wales	0
	HM Inspectorate of Prisons.....	1
	Trade union.....	2
	Professional organisation	0
	Police	0
	Other	1
Q15	Were your concerns taken seriously?	
	Yes.....	0 (0%)
	No	3 (60%)
	Don't know	2 (40%)
Q16	Was any effective action taken in response to the concerns you had raised?	
	Yes.....	0 (0%)
	No	4 (80%)
	Don't know	1 (20%)
Q18	Have you ever witnessed staff behaving inappropriately towards prisoners at this establishment?	
	Yes.....	12 (26%)
	No	32 (70%)
	Don't know	2 (4%)
Q19	Have you ever witnessed staff behaving inappropriately towards each other at this establishment?	
	Yes.....	19 (41%)
	No	25 (54%)
	Don't know	2 (4%)