

Expense Report for Charlie Taylor: May 2023

Non-mileage expenses

| Date | Expense Type | Other Information | Original Receipt Required | Receipt Missing | Reimbursable Amount (GBP) |
|--------------|---|---|-------------------------------------|--------------------------|---------------------------|
| 09-May-2023 | Overnight Subsistence - more than 5 miles | Visited a prison in Holland. Member of HMIP Unit, therefore receipts are not currently required for subsistence. Claims can be based upon period of time away as opposed to receipted amounts up to daily limits. Refer to Sian Goundiam | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 21.00 |
| 09-May-2023 | Other Travel - General | | <input type="checkbox"/> | <input type="checkbox"/> | 22.00 |
| 16-May-2023 | Overnight Subsistence - more than 5 miles | Governing Governor Forum. Member of HMIP Unit and therefore receipts are not currently required for subsistence. Claims can be based upon period of time away as opposed to receipted amounts up to daily limits. Refer to Sian Goundiam | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 21.00 |
| 18-May-2023 | Day Subsistence - more than 5 miles | Attended Grendon inspection. Member of HMIP Unit, therefore receipts are not currently required for subsistence. Claims can be based upon period of time away as opposed to receipted amounts up to daily limits. Please refer to Sian Goundiam | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 13.55 |
| 18-May-2023 | Other Travel - General | Attended Grendon prison inspection | <input type="checkbox"/> | <input type="checkbox"/> | 20.00 |
| Total | | | | | 97.55 |

Overseas travel for May 2023

| Date | Receipt Amount | Expense Type | Other Information | Merchant Name | Original Receipt Required | Receipt Missing | Reimbursable Amount (GBP) |
|-------------|----------------|------------------------------------|-------------------|---------------|---------------------------|--------------------------|---------------------------|
| 09-May-2023 | 15.22 GBP | Overseas Travel - Public Transport | | | <input type="checkbox"/> | <input type="checkbox"/> | 15.22 |
| Total | | | | | | | 15.22 |