

Expense Report for Charlie Taylor: September 2022

Non-mileage expenses

Date	Receipt Amount	Expense Type	Other Information	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
08-Sep-2022	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed overnight with the team during the inspection of HMP Isis. As part of HMIP, receipts are not currently required and subsistence can be claimed over a period of time as opposed to daily – please refer to Sian Goundiam	<input checked="" type="checkbox"/>	<input type="checkbox"/>	21.00
22-Sep-2022	11.75 GBP	Other Travel - General	Took part in the inspection of HMYOI Werrington. Took a taxi from Stoke station to the prison due to no other form of public transport being available.	<input type="checkbox"/>	<input type="checkbox"/>	11.75
22-Sep-2022	9.30 GBP	Day Subsistence - more than 5 miles	Took part in the inspection of HMYOI Werrington. Travelled there and back in one day.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	9.30
30-Sep-2022	4.25 GBP	Day Subsistence - more than 5 miles	Visited HMP Chelmsford. Travelled there and back in one day.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	4.25
Total						46.30

Mileage expenses

Start Date	End Date	Expense Type	Other Information	Total Miles	Mileage Rate	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
01-Sep-2022	01-Sep-2022	General Mileage	Drove own car from home to HMP Coldingley for a visit - returned to home in the afternoon.	64(Miles)	0.45	<input type="checkbox"/>		28.80
Total								28.80