

Expense Report for Charlie Taylor: November 2020 – March 2021

Non-mileage expenses

Date	Receipt Amount	Expense Type	Other Information	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
25-Nov-2020	13.55 GBP	Day Subsistence - more than 5 miles	Travelled from home to HMP Peterborough as part of a scrutiny visit (SV). Travelled home again the same day	<input checked="" type="checkbox"/>	<input type="checkbox"/>	13.55
09-Dec-2020	9.30 GBP	Day Subsistence - more than 5 miles	Drove own car to attend a scrutiny visit at HMP Huntercombe. Drove home same day.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	9.30
16-Dec-2020	13.55 GBP	Day Subsistence - more than 5 miles	Drove Enterprise hire car from Oxfordshire to HMP Leicester to attend scrutiny visit. Drove home the same day.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	13.55
16-Feb-2021	9.30 GBP	Day Subsistence - more than 5 miles	Drove own car from home to HMYOI Feltham to attend scrutiny visit. Drove home the same day.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	9.30
18-Feb-2021	4.25 GBP	Day Subsistence - more than 5 miles	Drove from home to Napier Barracks during a visit by HMIP and ICIBI to look at asylum accommodation. Drove home in the afternoon.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	4.25
18-Feb-2021	50.97 GBP	Other Travel - Hire Car	Picked up an Enterprise Club Car but it had very little petrol in it. Unfortunately the petrol card did not work so had to pay on own credit card	<input type="checkbox"/>	<input type="checkbox"/>	50.97
02-Mar-2021	9.30 GBP	Day Subsistence - more than 5 miles	Drove own car from Oxfordshire to HMP Leyhill to attend a scrutiny visit. Drove home again same day.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	9.30
10-Mar-2021	9.30 GBP	Day Subsistence - more than 5 miles	Drove own car from Oxfordshire to HMP Grendon to attend a scrutiny visit. Drove home again same day.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	9.30
17-Mar-2021	13.55 GBP	Day Subsistence - more than 5 miles	Travelled by train from home to HMP Bedford to attend scrutiny visit. Travelled home the same day.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	13.55

24-Mar-2021	9.30 GBP	Day Subsistence - more than 5 miles	Drove own car from home to Harmondsworth IRC to attend scrutiny visit. Drove home the same day.	✓		9.30
Total						142.37

Mileage expenses

Start Date	End Date	Expense Type	Other Information	Total Miles	Mileage Rate	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
25-Nov-2020	25-Nov-2020	General Mileage	Drove own car from home to HMP Peterborough to take part in scrutiny visit (SV) at the men's prison. Drove home the same day.	170.2(Miles)	0.25			42.55
09-Dec-2020	09-Dec-2020	General Mileage	Drove own car from home to attend scrutiny visit at HMP Huntercombe. Drove home again same day.	88.6(Miles)	0.25			22.15
16-Feb-2021	16-Feb-2021	General Mileage	Drove own home from home to HMYOI Feltham to attend scrutiny visit. Drove home the same day.	28.8(Miles)	0.45			12.96
02-Mar-2021	02-Mar-2021	General Mileage	Drove from Oxfordshire to HMP Leyhill to attend scrutiny visit. Drove home again the same day.	110.8(Miles)	0.25			27.70

10-Mar-2021	10-Mar-2021	General Mileage	Drove own car from Oxfordshire to HMP Grendon to attend scrutiny visit. Returned home the same day.	42.4(Miles)	0.25			10.60
24-Mar-2021	24-Mar-2021	General Mileage	Drove own car from home to Harmondsworth IRC to attend scrutiny visit. Returned home the same day.	32.8(Miles)	0.25			8.20
Total								124.16