



HM CPSI
HM Crown Prosecution
Service Inspectorate

HM Crown Prosecution Service Inspectorate
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<http://www.justiceinspectors.gov.uk/hmcpsi/>

Freedom of Information request

Thank you for your Freedom of Information request received on 17th March.

In your request you asked for the following information

- 1) *In last 2 years has your organisation used external recruitment agencies to hire for permanent or contract roles?*
- 2) *In list format what are the five highest paid external recruitment agencies with the total amount paid in the last 2 years?*
- 3) *What is the fee structure charged for the five highest paid vacancies by the above five external recruitment agencies and the roles that were hired for? Example: Office Manager - Salary £20,000 Fees paid 15% of salary = Total recruitment fees paid £3000.*
- 4) *For the coming year what live vacancies does the organisation currently have for permanent or contract roles, please list these vacancies with the following;*
 - *Current or future positions and an exact salary figure*
 - *What type of positions are they? (Contract or Permanent)*
 - *Who is the hiring manager, please provide their full details: Full name, Telephone number, Email, Job Title and Department*
- 5) *On which websites are these jobs advertised? Please clearly provide a link/list to where these jobs are advertised.*
- 6) *What is the process to selecting new recruitment agencies? Please provide the procurement process for selecting new recruitment agencies and what date is this conducted and by whom? Please provide full contact details.*
- 7) *Is there a purchase threshold below which allows the organisation to use external recruitment agencies which are not on any preferred supplier arrangements or contracts without going through a formal tender process?*

Our response to your questions are as follows:

Question 1 - *In last 2 years has your organisation used external recruitment agencies to hire for permanent or contract roles?*

We do not hold any information on the use of external recruitment agencies for the 2 years prior to 17th March 2021.

Question 2 - *In list format what are the five highest paid external recruitment agencies with the total amount paid in the last 2 years ?*

We do not hold the information in the scope of this request.

Question 3 - *What is the fee structure charged for the five highest paid vacancies by the above five external recruitment agencies and the roles that were hired for? Example: Office Manager - Salary £20,000 Fees paid 15% of salary = Total recruitment fees paid £3000 .*

We do not hold the information in the scope of this request.

Question 4 - *For the coming year what live vacancies does the organisation currently have for permanent or contract roles, please list these vacancies with the following;
Current or future positions and an exact salary figure
What type of positions are they? (Contract or Permanent)
Who is the hiring manager, please provide their full details: Full name, Telephone number, Email, Job Title and Department*

We do hold information in the scope of the request. The information can be found here:

<https://www.civilservicejobs.service.gov.uk> G7 HMCPSI Legal Inspector

Please note this trawl closes on 23rd April and the information will not be available after this date unless you save a copy.

Question 5 - *On which websites are these jobs advertised? Please clearly provide a link/list to where these jobs are advertised .*

We do hold the information in the scope of this request, please see below the list of where these jobs are advertised:

Civil Service Jobs
Law Society Gazette
The Guardian
The Lawyer
Indeed
Sponsored advert posted to Facebook, Twitter and LinkedIn
People Scout
Find a Job

Question 6 - *What is the process to selecting new recruitment agencies? Please provide the procurement process for selecting new recruitment agencies and what date is this conducted and by whom? Please provide full contact details .*

We do not hold the information in the scope of this request.

By way of background Her Majesty's Crown Prosecution Service Inspectorate (HMCPSI) is a small government department of 27 staff and as such all our HR services are provided by another government department.

Question 7 - *Is there a purchase threshold below which allows the organisation to use external recruitment agencies which are not on any preferred supplier arrangements or contracts without going through a formal tender process ?*

We do not hold the information in the scope of this request.

If you are dissatisfied with any aspect of our response to your request, please send full details within two calendar months of the date of this letter marked for the attention of HMCPSI to the address below:

HM Crown Prosecution Service
7th Floor, Tower
102 Petty France
London
SW1H 9GL

You also have the right to ask the Information Commissioner to investigate any aspect of your complaint. Please note that the Information Commissioner's Office (ICO) is likely to expect the internal complaints procedures to have been exhausted before beginning an investigation.